

# Kingston Community Schools Board of Education

## Board Meeting Minutes

July 27, 2020

The meeting was called to order by Kolacz at 7:00PM.

Board Members in attendance – Kolacz, Long, Neff, Koehler, Rayl, Walker, Misener

Admin Present – Drake, Seaman, Diegel, Vennev

Guest in Attendance – Cory Skinner, Carey Henderson, Misty Roberts, Amy Kotsch

It was moved by Walker, seconded by Rayl to approve the agenda as written. Motion carried 7 Yes 0 No

It was moved by Koehler, seconded by Rayl to approve the June 22, 2020 Regular School Board Meeting minutes. Motion carried 7 Yes 0 No

It was moved by Neff, seconded by Koehler to approve the June 22, 2020 Finance Committee Meeting. Motion carried 7 Yes 0 No

In Correspondence, Mr. Drake shared letters of resignation from Renee Van Allen, Shelly Blatt, and Beth Marshall.

In the Elementary Principal's report, Mr. Diegel read from his report. The 5th/6th grade science posting deadline is today. We will be interviewing candidates soon to fill this opening. Mrs. Zorlak, formerly 3rd grade, will be filling the 1st-grade position left by Mrs. Marshall's retirement. I have posted the 3rd-grade position.

The Return to School Plan highlights are as follows:

### Phase 3 Highlights

- Teachers will come to school and teach remotely from their classrooms.
- Textbooks, workbooks, and Chromebooks will be sent home.
- Videos will be recorded to teach the lessons from our curriculum.
- Live support sessions, as well as individual help, will also be available each day (1 evening each week)

### Phase 4 Highlights

- Students in classes 5 days per week.
- Physical distancing practiced in the classrooms and throughout the school.
- Schedules for recess and lunch created so contact with students from other classes is minimized.
- Masks are worn in the hallways.
- Cleaning of bathrooms and frequently touched items happens multiple times each day.

In the High School Principals Report, Mr. Seaman read from his report. We are collecting Chromebooks on July 29th and August 3rd to re inventory for the 2020-2021 school year. The School Improvement team of Matt Fields, Melinda Freeland, Dan Wenzlaff, Lynn Hable, and Mike Seaman have been meeting and developing our Return to Learn Plan. A survey has been sent out to parents to gather information about their plans for the 20/21 school year. I will be holding a meeting with all teachers and Para pros to

discuss our Return to Learn Plan. The School Leadership Team will be meeting on July 29th to discuss interventions and behavioral plans for next year. On August 13th we will hold 7th grade orientation in the High School Cafeteria. If we are unable to hold this event due to an executive order, then we will hold it virtually.

In the Maintenance/Transportation report, Mr. Drake shared that we are looking to upgrade our building air filtration systems and exploring UV air scrubbers. Drake shared that we are up for a renewal of our bus maintenance contract with Nick Osentoski. Drake commented on and shared a chart of our last five years of transportation expenses. 2019-2020 was the lowest of the five years at \$148,552.71.

In the Superintendent's Updates/Remarks, Mr. Drake gave an update on our bond work that is currently being completed. The asphalt and concrete work at the high school is nearing completion. Parking lot lights and bus plugins have been installed. Drake also shared a copy and talked about the Return to School literature that if approved tonight will be sent out to the public. Drake also shared additional information on our plans for phase 1-3, phase 4, and online education for all grades. This included information and much discussion on PPE, sanitizer units, sanitizing intervals, online curriculum, and internet service potential internet service options for students at home.

In the Superintendent's Report,

It was moved by, Koehler seconded by Walker to pay the General Fund Accounts Payable in the amount of \$456,541.80. Motion carried 7 Yes 0 No

It was moved by Long, seconded by Koehler to pay the Hot Lunch Fund Accounts Payable in the amount of \$29,646.60. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Rayl to approve the Maintenance/Service Agreement with contractor (Mechanic Nick Osentoski) per the attached. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Long to retain Thrun Law Firm, P.C. as school attorneys for the 2020/2021 school year. Motion carried 7 Yes 0 No

It was moved by Long, seconded by Misener to accept the resignation of High School Counselor, Shelly Blatt with regret. Motion carried 7 Yes 0 No

It was moved by Koehler, seconded by Walker to confirm the hire of Arlene Clapsaddle, as Library Aide, pending completion of employment packet and successful criminal background check. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Rayl to approve the hire of the 2020/2021 fall coaches per the attached list. Motion carried 7 Yes 0 No

It was moved by Neff, seconded by Long to recognize this date and time as the first read of NEOLA Board Policy 34-2 as shared by the Policy committee. Motion carried 7 Yes 0 No

It was moved by Koehler, seconded by Neff to acknowledge the retirement of First Grade Teacher, Beth Marshall with regret. Motion carried 7 Yes 0 No

It was moved by Rayl, seconded by Walker to acknowledge the retirement of Technology Coordinator, Renee Van Allen with regret. Motion carried 7 Yes 0 No

It was moved by Neff, seconded by Long to approve the Kingston Community Schools return to learn Plan as discussed and presented. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Rayl to adopt Tightrope Digital's (Cardinal on a K) logo design. Motion carried 7 Yes 0 No

It was moved by Misener, seconded by Koehler to table the first of NEOLA Title 9 policy revision. Motion carried 7 Yes 0 No

In Public remarks, Cory Skinner commented to let the Village of Kingston know if there is an option that the village and school can work together to help provide an internet hotspot location for those that may need it. Misty Roberts asked if we have a plan if students test positive. Drake responded that we will be working with the health department to determine contact tracing and quarantine measures as needed.

In Board Member remarks, Misener commented that it is clear in the presentations that there has been a lot of hard work put in by our administrators to put the plans for COVID in place and she is very thankful for that. Misener also commented that she is apprehensive about using the Oakland Schools as our alternative for K-5 students that will be schooling from home. Neff also thanked our administrators for their work they are putting into planning. Neff also mentioned that we may have issues with the wearing and not wearing of masks. Walker gave thanks to all of the staff members that are putting in very hard work into all of the planning taking place. Kolacz also gave thanks to all of the staff and administrators for all of their efforts that are being put into all of the extra hurdles they are working to overcome.

It was moved by Koehler, seconded by Walker to adjourn at 8:30PM. Motion carried 7 Yes 0 No

---

Submitted by Jeff Long  
Secretary, Kingston Community Schools  
Board of Education