

## Kingston Community Schools Board of Education

### Board Meeting Minutes

February 4, 2019

The meeting was called to order by Drake at 7:00PM.

Board Members in attendance – Kolacz, Long, Walker, Misener, Boyl  
Board Members absent – Neff, Koehler

Admin Present – Drake, Seaman, Diegel, Vennev

Guest in Attendance – Cory Skinner, Carl Nicol, Pam Weidman

It was moved by Kolacz, seconded by Boyl to approve the Agenda as amended. Motion 5 carried Yes 0 No.

It was moved by Walker, seconded by Misener to approve the December 18, 2018 Regular Meeting Minutes. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to nominate Dave Kolacz as Board President. Motion Carried 5 Yes 0 No.

It was moved by Boyl, seconded by Walker to nominate Scott Neff as Board Vice President. Motion Carried 5 Yes 0 No

It was moved by Walker, seconded by Misener to nominate Jeff Long as Board Secretary. Motion Carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to nominate Jason Koehler as Board Treasurer. Motion Carried 5 Yes 0 No

In Correspondence Mr. Drake shared a letter from an Eisenhower parent/staff member complementing our staff's, community's and student's character and sportsmanship after attending a recent Girls' Basketball game. Mr. Drake shared the Mackinac Center Report grade "A" that Kingston High School received. Mr. Drake shared about the Healthy Water Healthy Kids Drinking water assessment that we could take part in. This is a free of charge program. Mr. Drake shared a letter of resignation of Brandon Jones as the Assistant Varsity Track Coach.

In public comments, Cory Skinner shared that the Village of Kingston has hired Albert Pearsall as their own police department officer. He also shared that the Mayor has resigned. Carl Nicol shared comments that Doug Kramer had made in conversation with him. Mr. Kramer suggested that we take into consideration to utilize our halftime of Football and Basketball games to honor and recognize some of our other clubs and personal student achievement. Mr. Kramer also wanted to mention the KYAP replacing the little league field dugouts. There is already a motion for this in this month's agenda. Pam Weidman shared that her son Adam has been hired as Nuclear Engineer.

In the Elementary Principal's report, Mr. Diegel read from his report. Thanks to a very efficient assessment team (Mrs. Walker, Mrs. Rodenbo, Mrs. Roberts, and Mrs. Bitterle), we were able to finish up our winter DIBELS testing in about a week and a half. With the conclusion of our assessment window, were able to conduct formal grade level data reviews using MIBLSI's researched methods. This process was more in-depth than we have done before, but it was received well by the teachers and lead to some great discussions and decisions to improve our instruction. Our data team will be attending a school-wide data review on February 1 to look at how we are doing

as a whole. The American Heart Association will once again be coming KES. On February 19 at 1:15PM; they will be here to teach students about the importance of heart health. Their Jump Rope for Heart assembly will be a little different this year because they are bringing the "Kangaroo Kids" a team of students to perform. We are looking forward to seeing their show. On February 13, our Wellness Team will be going up to the Huron ISD for a Wellness Policy Workshop. We hope this workshop will give us some strategies on how to make our students healthier. We have had a couple of visits from the Tuscola County K9 dog named "Blak". Mr. Kiley has received recognition for his work with the Fuel Up to Play 60 program.

In the Dean of Students Report, Mr. Seaman read from his report. The school leadership team (Amy Kotsch, Kelsey Dean, Mike Seaman, Shelly Blatt, Brooke Walker and Matt Drake) met on January 8 to discuss our MIBLISI plans. On January 4, Tech Center Principal Rob Shadley came over to explain to our sophomore's what courses are offered at TISD. They will visit the Tech Center on Feb 6. Snow coming week began January 21. The boys' basketball game was against Burton St. Thomas More on January 25. Due to the school closings that week we have a Spirit Week redo February 19 – 22. Count Day is February 13. SAT, ACT Workkeys, PSAT 10, PSAT 9 and PSAT 8 testing days this year are Tuesday April 9 and Wednesday April 10. M-Step Passage-based Writing Field was completed by all Jr. High students on Thursday January 24. Academic Games this year has been scheduled for March 20 at SVSU. We will be taking teams in English, Math, Science, Social Studies, Technology and Junior High. The Robotics Team have started their build season. The name of the game is "Destination Deep Space". Jessica Culbert has taken over Mr. Seaman's classroom for the remainder of the year.

In Transportation/Maintenance Report, Mr. Drake shared that as part of MIBLISI we are going to do a PBIS training with our bus drivers to help educate them on how to handle student issues that may happen. We just got bus #4 back from Hoekstra's. This weekend we had a fire alarm in the High School. We could not assess why it went off. It is thought that there may have been a momentary water pressure change that could have caused this. There were a few minor roof leaks during the current thaw out at the High School. Those are of course covered under warranty work.

In the Superintendent's Comments/Remarks the following topics were covered:

- Board Member appreciation month-Certificates of Appreciation were issued to each Board Member.
- Narcan Discussion – Mr Drake proposed having a Narcan nasal spray device placed in our AED box if ever needed. Kristen Misener shared that we should look into having designated people to administer due to liability. Cory Skinner sited concerns with Blood Borne pathogens and potential Violent reactions from a person coming out of a Opiod over dose. Mr Drake felt that more research was needed before becoming a Narcan holding site. Mr. Seaman mentioned that he read that there is a recall on certain AED devices that we should check into that.
- Discussion of Weapons on School Property – Mr. Drake shared copies of our board policies regarding this. Kristen Misener expressed concern of how this incident was communicated to the parents of our district. She mentioned that digital notification might be a something to think about in situations like this moving forward.

It was moved by Long, seconded by Walker for Mr. Drake to consult Thrun Law and write a letter to ban the person that was in violation of board policy of weapon possession on school property from Kingston School Property. Motion carried 5 Yes 0 No

Shona Vennevy presented a Proposed Budget Amendment and Budget Summary.

In the Superintendent's Report,

It was moved by Walker, seconded by Boyl to pay the General Fund Accounts Payable in the amount of \$562,833.50. Motion carried 5 Yes 0 No

It was moved by Long, seconded by Misener to pay the Hot Lunch Fund Accounts Payable in the amount of \$20,030.42. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to designate the 4<sup>th</sup> Monday of each month to conduct Regular Board Meetings to be held in the High School Library at 7:00PM. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to approve the revisions to the 2018-2019 budget. Revenues are projected at \$6,079,511.00 and expenses at \$6,003,879.00. With a surplus of \$75,632.00 to make the fund balance \$1,504,515.00 as of June 30, 2019. Motion carried 5 Yes 0 No

It was moved by Misener, seconded by Boyl to designate Matt Drake and Jaime Pruett to post upcoming meeting notices. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Misener to here in adopt this completed MASB evaluation of the Superintendent, Matt Drake. The Board collectively deems Mr. Drake's performance as "Effective" having earned a final percentage of 81%. Motion carried 5 Yes 0 No

It was moved by Long, seconded by Boyl to accept and acknowledge the donation in the amount of \$500 to be used for construction of the concession stand from Juanita Widger, in Memory of Fred Widger. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to approve the continuation as a retainer client with the Thrun Law firm for the calendar year 2019 at a cost of \$2,200. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to resolve that from this day forward the Kingston Community Schools Football Field shall be named "Rea Field". Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to authorize KYAP and volunteers to demolish and replace the dugouts on the little league fields. Motion carried 5 Yes 0 No

It was moved by Long, seconded by Misener to accept with regret, the resignation from Brandon Jones as the Varsity Assistant Track Coach effective immediately. Motion carried 5 Yes 0 No

It was moved by Walker, seconded by Boyl to confirm the hire of Mike Seaman as Interim Dean of Students. Motion carried 5 Yes 0 No

It was moved by Long, seconded by Misener to recognize this date and time as the second read and approval for an update to NEOLA POLICY 33-1. Motion carried 5 Yes 0 No

In public comments, Pam Weidman asked if our schedule would be amended due to snow days. Mr. Drake answered that the schedule will remain as approved. Carl Nicol shared that the community has now raised \$701 for Logan Stewart and Family.

In Board Member remarks, Mr. Walker mentioned that we need to begin taking steps to close the Public Library in the High School during the school day due to the safety concern it causes. Mr. Boyl asked about the current use of the Woloshen fund money. He also asked about administrator contracts paying out sick days at time of resignation. Jay Green was our last with that type of contract.

It was moved by Walker, seconded by Boyl to adjourn the meeting at 9:30PM. Motion carried 5 Yes 0 No

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Submitted by Jeff Long  
Secretary, Kingston Community Schools  
Board of Education