

# **Kingston Community Schools Board of Education**

## **Board Meeting Minutes**

**August 27, 2018**

The meeting was called to order by Kolacz at 7:00PM.

Board Members in attendance – Kolacz, Long, Koehler, Neff, Walker, Misener, Phillips

Admin Present – Drake, Diegel

Guest in Attendance – Cory Skinner, Mike Seaman, Bob Smith, Rick Bow, Joy Bow, Shona Vennevy, Jaime Pruett, Doug Kramer, Tim Ruggles, Carl Nicol, Tracy Smith

It was moved by Koehler, seconded by Walker to approve the Agenda as written. Motion carried 7 Yes 0 No.

It was moved by Walker, seconded by Long to approve the July 23, 2018 Regular Meeting Minutes. Motion carried 7 Yes 0 No

In Correspondence, Mr. Drake shared resignation letters from the following: Kari Anger, Vince Scelfo and Kayla Rienstra. Mr. Drake also shared the following thank you notes: The Western family sent thanks to the Athletic Boosters for the scholarship, Tina Bilkosky thanked the school for trying to save Sarah's tree, Daniel Schwarck thanked the board for his opportunity for dual enrollment, Bill and Ann Herron thanked the school for another catering opportunity. Cap Caverly donated a handmade vase made from wood from the old high school gym bleachers. This was displayed at the meeting.

There were no written public remarks.

In the Elementary Principal's report, Mr. Diegel read from his report. The MSTEP Data is still embargoed. The state has released reports for schools to review and those will be shared as soon as the embargo is lifted. We held our open house last Wednesday evening from 4:00PM – 6:00PM. Once again, we had a great turnout and students seem excited to be starting school. Our Kindergarten Kickstart took place August 13 – 16. We had good attendance and it was a successful week. A big thank you to Mrs. Lester and Mrs. Hood for working with our students and getting the newest members of the KES family ready for school. We had great professional learning last week: Tuesday: District/Building Level work, Stop the Bleed Training, and Legal Updates. Wednesday: Building and School-Wide PBIS. Thursday: MackinVA and Classroom Technology. Mrs. Hahn is moving to Technology. New Hire Krystal Mossner will be replacing

Mrs. Hahn as 6<sup>th</sup> grade teacher. Thanks to the local Girl Scout troop for their donations of a multitude of classroom supplies.

In the Dean of Students Report, Mr. Drake read from Mr. Green's report. We will kick off the first day of school with a Back to School Video that each class watches at the beginning of 1<sup>st</sup> hour. All staff had a part in the video. Thanks to Mr. Seaman for the work he put in on it. The High School Open House was last Tuesday. We had good attendance for the Open House with a number of parents and students picking up their Chromebooks that day. Thanks to the High School staff for making this evening such a great kick off for the new school year. We have two handbook changes directly related to the distribution of Chromebooks to our students. Homecoming will be Friday September 28 vs North Huron. The parade is at 6:00PM with football beginning at 7:00PM.

In Transportation/Maintenance Report, Mr. Drake shared that we had a few expected leaks on the new roofs. This is normal. We lost control of the AC in the office / library during the recent power outage. This will be fixed ASAP. All of the buses are ready to go.

In the Superintendent's Updates and Remarks, Mr. Drake discussed NEOLA changes in Policy review system. They would like us to pilot this new online system. We will further review before and decision. Jeff Phillips questioned if we have been driving on any not completely cured concrete. Bob reassured that we have not. He also questioned Mr. Drake about changing over our light fixtures from T8 to LED in both buildings. To do this ourselves it would be quite timely. Bob suggested having professional install to save time and safety risk. Doug Kramer gave a quick update on the volunteer / donated concession project. Mr. Drake added that Chris Michalski and Tip MacGuire have been working on the softball field. Carl Nicol added that the local VFW has donated \$17,000 towards the softball field renovation and maintenance. KYAP is donating to cover the cost of adding a warning track to the field.

Bob Smith was present to give an update to the current bond projects. Most of which are around 99% complete. All of this year's items are planned to be finished up by the end of September.

In the Superintendent's Report,

It was moved by Koehler, seconded by Phillips to pay the General Fund Accounts Payable in the amount of \$660,292.50. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Misener to pay the Hot Lunch Fund Accounts Payable in the amount of 2,484.40. Motion carried 7 Yes 0 No

It was moved by Walker, seconded by Long to have a tax rate of 2.69 mills for the 2012 debt retirement and a tax rate of 2.93 for the 2018 debt retirement for a total of 5.62 mills. Motion carried 7 Yes 0 No

It was moved by Long, seconded by Misener to levy 17.233 mills tax on Non-Homestead property. Motion carried Yes 7 No 0

It was moved by Walker, seconded by Neff to appoint Superintendent Matt Drake and Business Manager Shona Vennevy as Deputy Treasurers for the Board of Education for the 2018/2019 school year. Motion carried Yes 7 No 0

It was moved by Neff, seconded by Walker to participate in the National School Lunch Program for the 2018/2019 school year. Including participation in the CEP program that will provide free breakfast and free lunch to all students. (Jeff Phillips made a motion to amend motion. This was not supported) Motion carried Yes 6 No 1 (Phillips)

It was moved by Walker, seconded by Phillips to approve the Superintendent to enter into an agreement with Tim Ruggles for snow removal for the 2018/2019 school year at the same hourly rate, terms and conditions as the 2017/2018 school year. Motion carried Yes 7 No 0

It was moved by Koehler, seconded by Neff to confirm the hire of the 2018/2019 Coaches per the attached list. Motion carried Yes 7 No 0

It was moved by Misener, seconded by Long to approve the attached PCD and Chromebook changes to the Handbook. Motion carried Yes 7 No 0

It was moved by Walker, seconded by Koehler to approve the purchase of a 3 year subscription to Science and Social Studies Weekly in the amount of \$9,940.00. Motion carried Yes 7 No 0

It was moved by Walker, seconded by Neff to confirm the hire of Krystal Mossner. Motion carried Yes 7 No 0

It was moved by Phillips, seconded by Walker to accept the mentioned resignations with regret. Motion carried Yes 7 No 0

It was moved by Koehler, seconded by Neff to go into executive session for the purpose of discussing negotiations at 8:35PM. Motion carried 7 Yes 0 No

It was moved by Koehler, seconded by Walker to come out of executive session at 9:35PM

In public comments, the following remarks were made: Joy Bow shared a story of her granddaughter's conflict with her laptop computer at her school and expressed her concern of us staying on top of cyber security with the new Chromebooks as much as possible. Bob Smith shared his thoughts on the CEP program. He feels that it is a good overall program for us to use. Shona Vennevy shared that she spent much time working on the qualification of the CEP program, she also feels like it is a very worthwhile program. Shona and Bob both supported the reduction of time in our administration work in regards to the lunch program. Joy Bow questioned the reimbursement of the lunches in the program and what the extra money

coming in would go for. Mr. Drake answered her questions in how it would advance our opportunities to provide better and more nutritional food to our students.

In Board Member remarks, Mrs. Misener commented to give thanks to Shona and Matt on their efforts on the CEP Lunch program. She expressed that she feels this will be a good thing for our community. Scott asked Mr. Phillips to remember to be careful with how he may portray his opinion on certain issues. This may confuse people into thinking his views are always in line with what the rest of board. Mr. Phillips responded that he would be mindful of that. Mr. Walker thanked Mr. Green and Mr. Drake for their efforts with the time capsule. He also commented on how well the High School open house was. Mr. Kolacz gave thanks to how well the open houses went. He also thanked The Vennevy's for getting our drinking fountains fixed. Thanks was given from Mr. Drake and the board to Mike Seaman for the work he has put into the school year start up videos for both the staff and the students.

It was moved by Koehler, seconded by Walker to adjourn the meeting at 9:41PM. Motion carried 7 Yes 0 No

---

Submitted by Jeff Long  
Secretary, Kingston Community Schools  
Board of Education